

MIC participants' code of conduct

The following points of the "MIC participants' code of conduct" are valid unless the MIC Program or faculty explicitly establish alternative policies.

General behavior

The MIC is a program for professionals. It is thus expected that MIC participants conduct themselves in a professional manner and treat fellow participants, faculty and MIC staff, as well as others present with a sense of respect and courtesy. Participants are also expected to abide by the rules established by the faculty for classroom interaction.

Attendance

Attendance of all classroom sessions is required for the successful completion of the MIC Program. Absences will only be excused in the case of documented serious illness, family or professional emergencies or civic obligations. In such an event, the MIC office must be informed in written form.

Arriving late, leaving early, coming and going

This is matter of professional courtesy to our faculty and fairness to other participants. MIC participants are expected to arrive to class on time and stay until the end of the class. MIC participants may enter class late or leave early only if there is a compelling reason.

Preparation

MIC participants are expected to arrive in class prepared in terms of pre-readings and other assignments. This ensures that the time spent in classroom sessions can be used to the fullest.

Feedback

Evaluations for each segment of the MIC program should be completed after every week of master. This feedback is essential in terms of continuously improving the MIC Program.

Lugano, June 20, 2012